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New Perspectives on Microsoft Word 2013, Comprehensive S. Scott Zimmerman 2013-12-02 With proven pedagogy that emphasizes critical-thinking, problem-solving, and in-depth coverage, New Perspectives helps students develop the Microsoft Office 2013 skills they need to be successful in college and beyond. Updated with all new case-based tutorials, New Perspectives Microsoft Word 2013 continues to engage students in applying skills to real-world situations, making concepts relevant. A new Troubleshoot case problem enhances critical thinking, and a new tutorial on Managing Your Files helps students navigate Windows 8. As always, New Perspectives improves learning outcomes and transference of skills by helping students understand why what they're learning is important. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

New Perspectives on Microsoft Office 2013, First Course Ann Shaffer 2013-05-16 With proven pedagogy that emphasizes critical-thinking, problem-solving, and in-depth coverage, New Perspectives helps students develop the Microsoft Office 2013 skills they need to be successful in college and beyond. Updated with all new case-based tutorials, New Perspectives Microsoft Office 2013 continues to engage students in applying skills to real-world situations, making concepts relevant. A new Troubleshoot case problem enhances critical thinking, and a new tutorial on Managing Your Files helps students navigate Windows 8. As always, New Perspectives improves learning outcomes and transference of skills by helping students understand why what they're learning is important. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

CompTIA IT Fundamentals Study Guide Quentin Docter 2015-10-30 Information Technology is not just about what applications you can use; it is about the systems you can support. The CompTIA IT Fundamentals certification is an introduction to the skills required to become a successful systems support professional, progressing onto more advanced certifications and career success. The Sybex CompTIA IT Fundamentals Study Guide covers 100% of the exam objectives in clear and concise language and provides you authoritatively with all you need to know to succeed in the exam. Along with gaining preventative maintenance skills, you will also develop the tools to complete troubleshooting and fault resolution and resolve common issues experienced by the majority of computer systems. The exam focuses on the essential IT skills and knowledge needed to perform tasks commonly performed by advanced end-users and entry-level IT professionals alike, including: Identifying and explaining computer components Setting up a workstation, including conducting software installations Establishing network connectivity Identifying compatibility issues and identifying and preventing security risks Managing the safety and preventative maintenance of computers Practical examples, exam highlights and review questions provide real-world applications and uses. The book includes Sybex's interactive online learning environment and test bank with an assessment test, chapter tests, flashcards, and a practice exam. Our study tools can help you prepare for taking the exam???and increase your chances of passing the exam the first time!

Pro Silverlight 2 in C# 2008 Matthew MacDonald 2009-04-09 Pro Silverlight 1.1 is the perfect reference: you'll learn about the features that put Silverlight in direct competition with Adobe Flash and, best of all, you'll experience the plumbing of .NET and the design model of WPF through Silverlight—all of the same .NET technology that developers use to design next-generation Windows applications. Author Matthew MacDonald provides an expertly crafted tutorial written from professional developer to professional developer. You'll learn how to create rich media applications using Silverlight across browsers and platforms.

Windows 7 Made Simple Kevin Otnes 2011-12-27 Windows 7 is more than an operating system. It's your gateway to email, the Web, work, entertainment, and fun. The latest Windows makes your computer more fun, easy, and powerful to use than ever before. With Windows 7 Made Simple, you can unlock the potential and power of Microsoft's latest operating system. Get up and running quickly with the Quick Start Guide Find what you want to know quickly, and learn at your own pace Read AND see how to do it with handy step-by-step visual aids

New Perspectives on Microsoft Office 2013 First Course, Enhanced Edition Ann Shaffer 2015-02-27 With proven pedagogy that emphasizes critical-thinking, problem-solving, and in-depth coverage, New Perspectives helps you develop the Microsoft Office 2013 skills you need to be successful in college and beyond. Updated with all new case-based tutorials, New Perspectives Microsoft Office 2013 engages you in applying skills to real-world situations, making concepts relevant. A new Troubleshoot type of case problem enhances critical thinking. As always, New Perspectives improves learning outcomes and transference of skills by helping you understand the importance of what you're learning. Important Notice: Media content referenced within the product description or the product text may not be available in the

ebook version.

CompTIA IT Fundamentals (ITF+) Study Guide with Online Labs Quentin Docter 2020-10-27 Virtual, hands-on learning labs allow you to apply your technical skills using live hardware and software hosted in the cloud. So Sybex has bundled CompTIA IT Fundamentals labs from Practice Labs, the IT Competency Hub, with our popular CompTIA IT Fundamentals (ITF+) Study Guide: Exam FC0-U61, 2nd Edition. Working in these labs gives you the same experience you need to prepare for the CompTIA IT Fundamentals FC0-U61 that you would face in a real-life setting. Used in addition to the book, the labs are a proven way to prepare for the certification and for work in the IT field. Information Technology is not just about what applications you can use; it is about the systems you can support. The CompTIA IT Fundamentals certification is an introduction to the skills required to become a successful systems support professional, progressing onto more advanced certifications and career success. The Sybex CompTIA IT Fundamentals Study Guide covers 100% of the exam objectives in clear and concise language and provides you authoritatively with all you need to know to succeed in the exam. Along with gaining preventative maintenance skills, you will also develop the tools to complete troubleshooting and fault resolution and resolve common issues experienced by the majority of computer systems. The exam focuses on the essential IT skills and knowledge needed to perform tasks commonly performed by advanced end-users and entry-level IT professionals alike, including: Identifying and explaining computer components Setting up a workstation, including conducting software installations Establishing network connectivity Identifying compatibility issues and identifying and preventing security risks Managing the safety and preventative maintenance of computers Practical examples, exam highlights and review questions provide real-world applications and uses. The book includes Sybex's interactive online learning environment and test bank with an assessment test, chapter tests, flashcards, and a practice exam. Our study tools can help you prepare for taking the exam--and increase your chances of passing the exam the first time! And with this edition you also get Practice Labs virtual labs that run from your browser. The registration code is included with the book and gives you 6 months unlimited access to Practice Labs CompTIA IT Fundamentals Labs with 32 unique lab modules to practice your skills.

Power Excel with MrExcel Bill Jelen 2015-04-01 Updating the previous edition's tips to include features in Excel 2013, this new edition of Mr. Excel's popular software guide even incorporates suggestions sent in by readers. Each featured topic has a problem statement and description, followed by a broad strategy for solving the problem. Mr. Excel then walks readers through the specific steps to solve the issue. Alternate strategies are also provided, along with common scenarios that trip users up, leaving readers with not only answers to their specific dilemmas but also new and quicker ways to use formulas and spreadsheets.

Excel 2010 All-in-One For Dummies Greg Harvey 2010-04-07 A comprehensive, up-to-date, user-friendly guide to Excel 2010 Excel is the standard for spreadsheet applications and is used worldwide, but it's not always user-friendly. That makes it a perfect For Dummies topic, and this handy all-in-one guide covers all the essentials, the new features, how to analyze data with Excel, and much more. Eight minibooks address Excel basics, worksheet design, formulas and functions, worksheet collaboration and review, charts and graphics, data management, data analysis, and Excel and VBA. Excel is the leading spreadsheet/data analysis software and is used throughout the world; the newest revision includes upgraded tools and a redesigned interface For Dummies books are the bestselling guides to Excel, with more than three million copies sold Excel 2010 All-in-One For Dummies covers the changes in the newest version as well as familiar tasks, such as creating and editing worksheets, setting up formulas, and performing statistical functions Eight self-contained minibooks cover the basics, worksheet design, formulas and functions, worksheet collaboration, presenting data in charts and graphics, data management, data analysis, and creating macros with VBA. Newcomers to Excel as well as veterans who just want to learn the latest version will find Excel 2010 All-in-One For Dummies has everything they need to know.

Pro Silverlight 3 in C# Matthew MacDonald 2010-01-08 Full-color graphics and screenshots throughout make Pro Silverlight 3 in C# an invaluable reference for professional developers wanting to discover the new features of Silverlight 3. Author Matthew MacDonald's expert advice guides you through creating rich media applications using Silverlight in the environment you're most productive in--no matter what the target platform. As you learn about the features that put Silverlight in direct competition with Adobe Flash, such as rich support for 2D and 3D drawing, animations, and media playback, you'll experience the plumbing of .NET and the design model of WPF through Silverlight--all of the same .NET technology that developers use to design next-generation Windows applications. MacDonald provides an comprehensive tutorial written from professional developer to professional developer.

Office 2013 In Depth Joe Habraken 2013-03-23 Both an unparalleled reference and an exceptionally practical desk-side resource, Office 2013 In Depth is the beyond-the-basics, beneath-the-surface guide for Office 2013 users who want to maximize their productivity. ζ Renowned Office 2013 expert and college instructor Joe Habraken delivers specific, proven solutions through a task-based approach that introduces features within the context of how they are used in the real world. Throughout, Habraken illuminates the most valuable new features in Word, Excel, PowerPoint, Outlook, and Publisher. ζ Straightforward and conversational, Office 2013 In Depth presents comprehensive coverage, breakthrough techniques, exclusive shortcuts, quick access to information, troubleshooting help for tough problems, and real-world examples with nothing glossed over or left out. Packed with insights, techniques, tips, and shortcuts, it's all you need to master all these programs: Word 2013, Excel 2013, PowerPoint 2013, Outlook 2013, Publisher 2013, and OneNote 2013!

ζ Teach Yourself VISUALLY Complete Excel Paul McFedries 2013-06-26 Get the basics of Excel and then go beyond with this new instructional visual guide While many users need Excel just to create simple worksheets, many businesses and professionals rely on the advanced features of Excel to handle things like database creation and data analysis. Whatever project you have in mind, this visual guide takes you step by step through what each step should look like. Veteran

author Paul McFedries first presents the basics and then gradually takes it further with his coverage of designing worksheets, collaborating between worksheets, working with visual data, database management and analysis, VBA, and more. Offers step-by-step instructions on a variety of tasks, some everyday and some more unique. Shows you how to create basic spreadsheets, insert functions and formulas, work with pivot tables, and more. Features a two-color interior with numerous screen shots to enhance your learning process for tasks such as creating and managing macros, generating and working with analytics, and using the advanced tools. Offering you a deep dive into Microsoft Excel, this book is the complete package for learning Excel with step-by-step, clear visual instructions.

Word 2007 for Starters Chris Grover 2007-06-26 Incorporating the latest features of the new version of the word processing software, a condensed manual intended for beginners explains the basic tools that can be used for creating page layouts, inserting forms and tables, and including graphics.

Pro Silverlight 5 in C# Matthew MacDonald 2012-06-10 Silverlight 5 is the latest iteration of Microsoft's cross-browser technology for creating rich user experiences on the Web. Like its predecessor, it rides atop the .NET Framework for maximum ease of use and coding efficiency. The new technology carries forward much of the work that has been done before and augments it in many important respects, including support for H.264 video, major improvements to the graphics engine (including true 3D rendering), and much richer data-binding options for interfacing with other applications. Pro Silverlight 5 in C# is an invaluable reference for professional developers who want to discover the new features of Silverlight. Author Matthew MacDonald's expert advice guides you through creating rich media applications using Silverlight in the environment you're most productive in—no matter what the target platform. As you learn about the features that put Silverlight in direct competition with Adobe Flash, such as rich support for 2D and 3D drawing, animations, and media playback, you'll experience the plumbing of .NET and the design model of WPF through Silverlight—all of the same .NET technology that developers use to design next-generation Windows applications. Pro Silverlight 5 in C# is a comprehensive tutorial, written from professional developer to professional developer. Please note: the print version of this title is black & white; the eBook is full color.

Excel 2019 All-in-One For Dummies Greg Harvey 2018-10-29 Make Excel work for you Excel 2019 All-In-One For Dummies offers eight books in one!! It is completely updated to reflect the major changes Microsoft is making to Office with the 2019 release. From basic Excel functions, such as creating and editing worksheets, to sharing and reviewing worksheets, to editing macros with Visual Basic, it provides you with a broad scope of the most common Excel applications and functions—including formatting worksheets, setting up formulas, protecting worksheets, importing data, charting data, and performing statistical functions. The book covers importing data, building and editing worksheets, creating formulas, generating pivot tables, and performing financial functions, what-if scenarios, database functions, and Web queries. More advanced topics include worksheet sharing and auditing, performing error trapping, building and running macros, charting data, and using Excel in conjunction with Microsoft Power BI (Business Intelligence) to analyze, model, and visualize vast quantities of data from a variety of local and online sources. Get familiar with Worksheet design Find out how to work with charts and graphics Use Excel for data management, analysis, modeling, and visualization Make sense of macros and VBA If you're a new or inexperienced user looking to spend more time on your projects than trying to figure out how to make Excel work for you, this all-encompassing book makes it easy!

New Perspectives on Microsoft Word 2013, Introductory S. Scott Zimmerman 2013-07-29 With proven pedagogy that emphasizes critical-thinking, problem-solving, and in-depth coverage, New Perspectives helps students develop the Microsoft Office 2013 skills they need to be successful in college and beyond. Updated with all new case-based tutorials, New Perspectives Microsoft Word 2013 continues to engage students in applying skills to real-world situations, making concepts relevant. A new Troubleshoot case problem enhances critical thinking, and a new tutorial on Managing Your Files helps students navigate Windows 8. As always, New Perspectives improves learning outcomes and transference of skills by helping students understand why what they're learning is important. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Pro Silverlight 4 in C# Matthew MacDonald 2011-01-26 Silverlight 4 is Microsoft's cross-browser technology for creating rich user experiences on the Web. Like its predecessor, Silverlight 3, it rides atop the .NET framework for maximum ease of use and coding efficiency. The new technology carries forward much of the work that has been done before and augments it in many important respects, including support for H.264 video, major improvements to the graphics engine (including true 3D rendering), and much richer data-binding options for interfacing with other applications. Pro Silverlight 4 in C# is an invaluable reference for professional developers wanting to discover the features of Silverlight 4. Author Matthew MacDonald's expert advice guides you through creating rich media applications using Silverlight in the environment you're most productive in—no matter what the target platform. As you learn about the features that put Silverlight in direct competition with Adobe Flash, such as rich support for 2D and 3D drawing, animations, and media playback, you'll experience the plumbing of .NET and the design model of WPF through Silverlight—all of the same .NET technology that developers use to design next-generation Windows applications. Matthew MacDonald provides a comprehensive tutorial written from professional developer to professional developer, complete with full-color graphics and screenshots.

Dr. Dobb's Journal 2007

Shelly Cashman Series Microsoft Office 365 & Publisher 2016: Comprehensive, Loose-leaf Version Joy L. Starks 2016-01-15 Discover the latest advancements in Microsoft Publisher 2016 with MICROSOFT OFFICE 365 & PUBLISHER 2016: COMPREHENSIVE -- the new edition in the leading Shelly Cashman Series. For more than three decades, the Shelly Cashman Series has effectively introduced computer skills to millions. MICROSOFT OFFICE 365 & PUBLISHER 2016: COMPREHENSIVE continues the Series' strong history of innovation with a proven learning approach enhanced to address the varied learning styles of today's learners. A trademark step-by-step, screen-by-screen approach encourages

readers to expand their understanding of Microsoft Publisher 2016 through experimentation, critical thought, and personalization. This new edition delivers educational materials specifically designed to introduce more advanced and key features, improve retention, and prepare readers for success with the latest Microsoft Publisher 2016. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

PowerPoint 2019 For Dummies Doug Lowe 2018-10-02 Get up and running fast with the PowerPoint 2019 PowerPoint continues to be the go-to tool for business presentations. The software helps anyone who needs to communicate clearly by creating powerful and effective slideshow presentations featuring data in the form of charts, clip art, sound, and video. You can even use it to create presentations for the Web. In PowerPoint 2019 For Dummies, expert Doug Lowe shows you how to use this popular tool to make show-stopping presentations that will get your message across — and your audience excited. Create a slide presentation with special effects Work with master slides and templates Collaborate with other users in the cloud Add charts, clip art, sound, and video Want to learn to use PowerPoint quickly and efficiently? Look no further!

MSDN Magazine 2007

Excel Dashboards and Reports Michael Alexander 2013-05-28 Learn to use Excel dashboards and reports to better conceptualize data Updated for all the latest features and capabilities of Excel 2013, this go-to resource provides you with in-depth coverage of the individual functions and tools that can be used to create compelling Excel reports. Veteran author Michael Alexander walks you through the most effective ways to present and report data. Featuring a comprehensive review of a wide array of technical and analytical concepts, this essential guide helps you go from reporting data with simple tables full of dull numbers to presenting key information through the use of high-impact, meaningful reports and dashboards that will wow management both visually and substantively. Details how to analyze large amounts of data and report the results in a way that is both visually attractive and effective Describes how to use different perspectives to achieve better visibility into data, as well as how to slice data into various views on the fly Shows how to automate redundant reporting and analysis processes Walks you through creating impressive dashboards, eye-catching visualizations, and real-world What-If analyses Excel Dashboards and Reports, Second Edition is part technical manual, part analytical guidebook, and exactly what you need to become your organization's dashboard dynamo!

Pro Silverlight 4 in VB Matthew MacDonald 2011-09-26 Silverlight is Microsoft's cross-browser technology for creating rich user experiences on the Web. Like its predecessor, Silverlight 4 rides atop the .NET framework for maximum ease of use and coding efficiency. The technology carries forward much of the work that has been done before and augments it in many important respects, including support for H.264 video, major improvements to the graphics engine (including true 3D rendering), and much richer data-binding options for interfacing with other applications. Pro Silverlight 4 in VB is an invaluable reference for professional developers who want to discover the features of Silverlight. Author Matthew MacDonald's expert advice guides you through creating rich media applications using Silverlight in the environment you're most productive in—no matter what the target platform. As you learn about the features that put Silverlight in direct competition with Adobe Flash, such as rich support for 2D and 3D drawing, animations, and media playback, you'll experience the plumbing of .NET and the design model of WPF through Silverlight—all of the same .NET technology that developers use to design next-generation Windows applications. In this book, MacDonald provides a comprehensive tutorial written from professional developer to professional developer.

CompTIA IT Fundamentals (ITF+) Study Guide Quentin Docter 2018-08-17 NOTE: The name of the exam has changed from IT Fundamentals to IT Fundamentals+ (ITF+). However, the FC0-U61 exam objectives are exactly the same. After the book was printed with IT Fundamentals in the title, CompTIA changed the name to IT Fundamentals+ (ITF+). We have corrected the title to IT Fundamentals+ (ITF+) in subsequent book printings, but earlier printings that were sold may still show IT Fundamentals in the title. Please rest assured that the book content is 100% the same. The ultimate study guide for the essential entry-level IT cert! The CompTIA IT Fundamentals Study Guide: Exam FC0-U61, Second Edition is your ideal companion for comprehensive exam preparation. Covering 100 percent of the latest exam objectives, this book contains everything you need to know to pass with flying colors—the first time! Clear, concise language breaks down fundamental IT concepts to help you truly grasp important concepts, and practical examples illustrate how each new skill is applied in real-world situations. You'll learn your way around hardware and software, conduct installations, and connect to networks to get a workstation up and running smoothly; you'll also develop the knowledge base needed to identify compatibility and security issues, mitigate risks, and conduct all-important preventative maintenance that keeps the end-user problem-free. The CompTIA IT Fundamentals certification validates your skills as a systems support specialist, and gets your foot in the door to a successful IT career. This book is your ultimate preparation resource, with expert guidance backed by online tools to take your preparation to the next level! Master 100 percent of Exam FC0-U61 objectives Learn real-world applications and practical on-the-job skills Know what to expect with exam highlights and review questions Access online study tools including flashcards, chapter tests, a practice exam, and more! The IT department is instrumental in keeping any organization on its feet. As support staff, you will be called upon to assess and repair common problems, set up and configure workstations, address individual issues, and much more. If you decide to continue on to more advanced IT positions, the CompTIA IT Fundamentals certification is a great springboard; if you're ready to launch your career, the CompTIA IT Fundamentals Study Guide offers complete, practical prep to help you face the exam with confidence.

Microsoft Office Word 2007 Step by Step Joan Lambert 2007-01-03 Experience learning made easy—and quickly teach yourself how to create impressive documents with Word 2007. With Step By Step, you set the pace—building and practicing the skills you need, just when you need them! Apply styles and themes to your document for a polished look Add graphics and text effects—and see a live preview Organize information with new SmartArt diagrams and charts

Insert references, footnotes, indexes, a table of contents Send documents for review and manage revisions Turn your ideas into blogs, Web pages, and more Your all-in-one learning experience includes: Files for building skills and practicing the book's lessons Fully searchable eBook Bonus quick reference to the Ribbon, the new Microsoft Office interface Windows Vista Product Guide eBook—plus more resources and extras on CD For customers who purchase an ebook version of this title, instructions for downloading the CD files can be found in the ebook.

Excel Portable Genius Lisa A. Bucki 2020-11-18 Your genius-level guide to Excel excellence Excel Portable Genius covers the key features of Microsoft Excel in a concise, fast-paced, portable format that provides the perfect quick and easy-to-follow reference for novices and experienced users alike. Written by seasoned tech expert and trainer Lisa A. Bucki, it answers the nine key questions Excel users are most likely to face in their work and adds some hot tips and advice on this incredibly useful—but sometimes difficult-to-learn—program's lesser-known features. Build formulas to perform powerful calculations Format data to make it easy to find interpret and to highlight key results Sort and filter to organize or display specific information Chart data to pinpoint changes and identify trends Communicate results by printing and sharing Complete with a comprehensive index and extensive illustrations complementing straightforward instructions, this is the ideal guide to mastery of the world's most popular spreadsheet program.

CompTIA A+ Complete Deluxe Study Guide Quentin Docter 2016-01-05 Annotation An arsenal of study aids for anyone preparing to take the CompTIA A+ certification exams, this book is the industry standard in terms of measuring a technician's hardware and software knowledge. The topics covered include managing hardware, IT troubleshooting and maintenance, networking, and more.

New Perspectives on Microsoft Word 2013, Brief S. Scott Zimmerman 2013-05-13 With proven pedagogy that emphasizes critical-thinking, problem-solving, and in-depth coverage, New Perspectives helps students develop the Microsoft Office 2013 skills they need to be successful in college and beyond. Updated with all new case-based tutorials, New Perspectives Microsoft Word 2013 continues to engage students in applying skills to real-world situations, making concepts relevant. A new Troubleshoot case problem enhances critical thinking, and a new tutorial on Managing Your Files helps students navigate Windows 8. As always, New Perspectives improves learning outcomes and transference of skills by helping students understand why what they're learning is important. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Microsoft Office 2019 Inside Out Joe Habraken 2018-11-19 Conquer Microsoft Office 2019—from the inside out! Dive into Microsoft Office 2019—and really put its productivity tools and services to work! This supremely organized reference packs hundreds of timesaving solutions, tips, and workarounds—all you need to make the most of Office's most powerful tools for productivity and decision-making. Renowned Office expert Joe Habraken offers a complete tour of Office 2019 and Office 365, with cutting-edge techniques and shortcuts for Word, Excel, PowerPoint, Outlook, Publisher, online Office apps, and more. Discover how experts tackle today's key tasks—and challenge yourself to new levels of mastery. Create amazing content faster with Office's new features, tools, and shortcuts Share, collaborate with, and secure Office files in the cloud Organize, edit, and format complex documents with Microsoft Word Build tables of contents, captions, indexes, and footnotes that automatically update Efficiently enter and manage data in Excel workbooks, and format it for easy understanding Build flexible, reliable Excel workbooks with formulas and functions Integrate data from external sources, including web tables, text files, and more Transform data into insight with Excel charts, Sparklines, and PivotTables Quickly create presentations with PowerPoint themes, Reuse Slides, and Libraries Build more impactful slides with advanced formatting, SmartArt, animation, transitions, and multimedia Use PowerPoint 2019 tools to present more effectively, both in person and online Systematically improve email productivity and security with Outlook 2019 Manage appointments and tasks, and quickly plan meetings

Excel Dashboards & Reports for Dummies Michael Alexander 2015-12-31 Make the most of your data using the power of Excel When you think of data, do you think of endless rows and columns in spreadsheets? Excel Dashboards and Reports For Dummies, 3rd Edition shows you how to make the most of your data—and puts an end to mind-numbing spreadsheets by exploring new ways to conceptualize and present key information. There's often a gap between handling data and synthesizing it into meaningful reports, and this approachable text bridges this gap with quick and accessible information that answers key questions, like how to meaningfully capture data trends, how to show relationships in data, and when it's better to show variances than actual data values. As a leading spreadsheet application, Microsoft Excel is the go-to data software. This tool allows you to use dashboard reports that leverage gauges, maps, charts, sliders, and other visual elements to present complex data in a manner that's easy to understand. Using Excel dashboards effectively can improve your professional capabilities by leaps and bounds. Analyze and report on large amounts of data in a meaningful way Look at data from different perspectives, and better visualize the information you're presenting by quickly slicing data on the fly Automate redundant reporting and analysis functions, making your data analysis and reporting routine more efficient Create visualizations, dashboards, and what-if analyses that are as visually appealing as they are substantial Excel Dashboards and Reports For Dummies, 3rd Edition is a fantastic resource if you're looking to spice up your reporting!

Pro Silverlight 5 in VB Matthew MacDonald 2012-06-12 Silverlight 5 is the latest iteration of Microsoft's cross-browser technology for creating rich user experiences on the Web. Like its predecessor, Silverlight 4, it rides atop the .NET Framework for maximum ease of use and coding efficiency. The new technology carries forward much of the work that has been done before and augments it in many important respects, including support for H.264 video, major improvements to the graphics engine (including true 3D rendering), and much richer data-binding options for interfacing with other applications. Pro Silverlight 5 in VB is an invaluable reference for professional developers wanting to discover the new features of Silverlight. Author Matthew MacDonald's expert advice guides you through creating rich media applications using Silverlight in the environment you're most productive in—no matter what the target platform. As you

learn about the features that put Silverlight in direct competition with Adobe Flash, such as rich support for 2D and 3D drawing, animations, and media playback, you'll experience the plumbing of .NET and the design model of WPF through Silverlight—all of the same .NET technology that developers use to design next-generation Windows applications. MacDonald provides a comprehensive tutorial written from professional developer to professional developer.

Excel 2016 All-in-One For Dummies Greg Harvey 2015-10-30 Your one-stop guide to all things Excel 2016 Excel 2016 All-in-One For Dummies, the most comprehensive Excel reference on the market, is completely updated to reflect Microsoft's changes in the popular spreadsheet tool. It offers you everything you need to grasp basic Excel functions, such as creating and editing worksheets, setting up formulas, importing data, performing statistical functions, editing macros with Visual Basic—and beyond. In no time, your Excel skills will go from 'meh' to excellent. Written by expert Greg Harvey, who has sold more than 4.5 million copies of his previous books combined and has taught and trained extensively in Microsoft Excel, this all-encompassing guide offers everything you need to get started with Excel. From generating pivot tables and performing financial functions to performing error trapping and building and running macros—and everything in between—this hands-on, friendly guide makes working with Excel easier than ever before. Serves as the ideal reference for solving common questions and Excel pain points quickly and easily Helps to increase productivity and efficiency when working in Excel Fully updated for the new version of Excel Covers basic and more advanced Excel topics If working in Excel occasionally makes you want to scream, this will be the dog-eared, dust-free reference you'll turn to again and again.

Excel Dashboards and Reports For Dummies Michael Alexander 2014-03-10 Create dynamic dashboards and put your data on display with For Dummies No matter what business you're in, reports have become a staple of the workplace, but what good is a report if no one reads it, or even worse, understands it? This all new edition of Excel Dashboards & Reports For Dummies is here to help you make meaning of all your data and turn it into clear and actionable visualizations. Fully updated for the latest business intelligence and spreadsheet tools in Excel 2013, this book shows you how to analyze large amounts of data, quickly slice data into various views on the fly, automate redundant reporting, create eye-catching visualizations, and more. Helps you move beyond reporting data with simple tables, rows, and columns to designing high-impact reports, dashboards, and visuals Walks you through a wide array of technical and analytical concepts to give you the background you need to select the right tool for interpreting and displaying data Covers how to build a chart, work with pivot tables, group and bucket your data, represent trends, create What-If analyses, and increase the value of your reports Excel Dashboards & Reports For Dummies, 2nd Edition is the business analysis tool you need to transform your raw data into a powerful and effective presentation that is accessible to everyone.

CompTIA A+ Complete Study Guide Quentin Docter 2015-12-18 Gain the Sybex advantage with this complete guide to A+ certification The CompTIA A+ Complete Study Guide is your complete solution for A+ exam preparation. Covering 100% of Exam 220-901 and Exam 220-902 objectives, this book gives you everything you need to ensure that you not only understand the basics of IT, but that you can demonstrate your understanding effectively. Now in its third edition, this guide has been updated to reflect the exam's new focus. Coverage includes the latest best practices, Windows 8/8.1 and mobile OSes, and an emphasis on the practical skills required on the job. Clear and concise, this book helps you solidify your understanding of crucial hardware and operating system maintenance and troubleshooting topics covered on the exam. You also gain access to the Sybex exclusive online interactive learning environment and test bank, featuring bonus practice exams, electronic flashcards, and a searchable PDF glossary of the most important terms you need to understand. The CompTIA A+ certification is the essential computer technician credential, and is required by over 100 leading employers. This book helps you prepare and practice so you can approach the exam with confidence, and pass with flying colors. Review the components of personal computers, laptops, and portable devices Understand operating systems, networks, and security Get up to speed on safety and environmental issues Practice effective communication and the "soft skills" of professionalism More than just a review of computer parts, this book covers everything you'll see on the exam. Why go in unprepared when you can have the Sybex advantage?

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Pro Silverlight 3 in VB Matthew MacDonald 2010-02-28 Silverlight is a lightweight browser plug-in that frees your code

from the traditional confines of the browser. It's a rules-changing, groundbreaking technology that allows you to run rich client applications right inside the browser. Even more impressively, it's able to host true .NET applications in non-Microsoft browsers (like Firefox) and on non-Microsoft platforms (like Mac OS X). Silverlight is still new and evolving fast, and you need a reliable guidebook to make sense of it. Pro Silverlight 3 in VB, Second Edition is the perfect reference to ensure you are informed and up to date: you'll learn about the features that put Silverlight in direct competition with Adobe Flash, such as rich support for 2D drawing, animations, and media playback, and best of all, you'll experience the plumbing of .NET and the design model of WPF through Silverlight—all of the same .NET technology that developers use to design next-generation Windows applications. Author Matthew MacDonald provides an expertly crafted tutorial written from professional developer to professional developer. You'll learn to create rich media applications using Silverlight in the environment you're most productive in—no matter what the target platform.

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Microsoft Office 2010 In Depth Joe Habraken 2010-10-31 Office 2010 In Depth is the beyond-the-basics, beneath-the-surface guide for everyone who wants to streamline their work with Office 2010, and get more done in less time. Best selling technology expert Joe Habraken provides specific, tested, proven solutions to the problems Office users run into every day: challenges other books ignore or oversimplify. Habraken thoroughly covers all facets of working with Office 2010's core features and techniques, and powerful new enhancements such as: " The updated customizable Ribbon and new Backstage full-screen options menu " Vastly improved image and illustration tools " Live Preview for tasks like Paste, Insert, or Theme change " Improved integration with SharePoint services, Windows Live, and Office Web Apps " And much more Simply put, no other book offers Office 2010 users this much simplicity, usable content, flexibility, and value. As with all In Depth books, Office 2010 In Depth presents comprehensive coverage, breakthrough techniques, exclusive shortcuts, quick access to information, troubleshooting help for tough problems, and real-world examples with nothing glossed over or left out. This book is both a reference and a desk-side resource, providing in depth coverage of important Office 2010 applications features and tools. By Joe Habraken, an Office expert and best selling author Covers the hottest new features in Word, Excel, PowerPoint, Outlook, Access, and Publisher For everyone who wants to get the most out of Office 2010, from hobbyists to power users to corporate developers

Silverlight 2 Visual Essentials Matthew MacDonald 2008-10-09 Silverlight is a lightweight browser plug-in that frees your code from the traditional confines of the browser. It is a rules-changing, groundbreaking technology that allows you to run rich client applications right inside the browser. Even more impressively, it is able to host true .NET applications in non-Microsoft browsers (like Firefox) and on non-Microsoft platforms (like Mac OS X). Silverlight is evolving fast, and you need a reliable guidebook to make sense of it.